## SheepMAP Review Checklist and Report

This checklist is to be used when you and your Approved Veterinarian do internal reviews of your activities, systems, records and processes to check that you are continuing to comply with SheepMAP requirements. An online checklist is also available at: [www.animalhealthaustralia.com.au/what-we-do/endemic-disease/maps/sheepmap/](http://www.animalhealthaustralia.com.au/what-we-do/endemic-disease/maps/sheepmap/)

When your property and flock have an external audit, the external auditor will use an exact replica of this checklist to ensure SheepMAP requirements are being met.

### THINGS TO NOTE ABOUT THE CHECKLIST

* This checklist is organised to follow the sequence of information in the SheepMAP manual. As a reviewer you do not need to work through the review in that order. Just make sure that every section is completed.
* The checklist is divided into sections with space for notes at the end of each section. Unless you want to record additional information all you need to do is place a tick in the appropriate column Use the notes space to explain your ratings – particularly if you give an ‘improvement needed’ rating – or make suggestions for system changes.
* Activities are rated as compliant or needing improvement. You are expected to see evidence of compliance before you tick that column. If there is no appropriate evidence (for example, if records are incomplete or you were not able to see the records) you should tick the ‘improvement needed’ column.
* Not every section may be applicable in every review. For example, if no animals strayed onto the land during the six-month period covered by the review, that part of Element 2 is not applicable. The section on Element 7 may not be applicable to all SheepMAP flocks. In these cases, draw a line through the relevant section and write ‘Not Applicable’, your initials and the date against it.
* Once it is completed the checklist is evidence of the review having been done. It needs to be retained for at least five years.

| **ACTIVITY/OPERATIONAL AREA** | **COMPLIES** | **IMPROVEMENT NEEDED** |
| --- | --- | --- |
| **RECORD KEEPING** |
| The SheepMAP manual being used for reference is the current version. |  |  |
| Internal reviews are being conducted at least every six months.  |  |  |
| Detailed corrective action and improvement reports are being completed when required. |  |  |
| Records are held and can be accessed for the minimum period specified in the current SheepMAP manual.  |  |  |
| An up to date document register is being maintained. |  |  |
| Records kept on forms other than those recommended in the manual contain all the required information including signatures. |  |  |
| **Notes:** |
| **ELEMENT 1 – FLOCK ENTRY & PROPERTY RISK ASSESSMENT** |
| A copy of the agreement between the flock manager and the Approved Veterinarian is held. |  |  |
| The flock status certificate is current. |  |  |
| A property plan has been prepared which shows: |  |  |
| * The land and how it is subdivided into paddocks
 |  |  |
| * Water flows
 |  |  |
| * Stock handling facilities
 |  |  |
| * Parts of the property where the flock will not be run
 |  |  |
| * All neighbouring properties (including public land)
 |  |  |
| * Points where potentially contaminated water or faeces could enter the land.
 |  |  |
| * Records are maintained which detail the type of construction and condition of boundary fences.
 |  |  |
| * Boundary fences are secure (verified by inspection of a randomly selected section of fencing).
 |  |  |
| Boundary fences are inspected regularly, and the results recorded as required. |  |  |
| Stock handling facilities are suitable for sample collection (verified by inspection of the facilities). |  |  |
| Stock handling facilities are not used by sheep or other eligible species of a lower status except in compliance with SheepMAP requirements. |  |  |
| Barriers are in place to prevent entry of potentially contaminated water or faeces from neighbouring properties. |  |  |
| Details of the sheep or other eligible species run on neighbouring properties are recorded. |  |  |
| The risk posed by feral animals has been assessed and a control/eradication strategy is in place. |  |  |
| The land is regularly checked for incursions by eligible species. |  |  |
| The flock and property risk assessment is reviewed annually and the Flock Management Plan is updated if required. |  |  |
| **Notes:** |
| **ELEMENT 2 – INTRODUCED LIVESTOCK** |
| Appropriate consultation between the flock manager and the Approved Veterinarian occurs before any sheep are introduced to the flock. |  |  |
| Records are kept for all introduced livestock including the following details: |  |  |
| * Introduction date
 |  |  |
| * Vendor’s name and address or PIC
 |  |  |
| * Description including sex, age, ear marks or tags
 |  |  |
| * Name of selling agent or sale if purchased at auction
 |  |  |
| * SheepMAP status of originating flock
 |  |  |
| * Sheep Health Declaration
 |  |  |
| Introduced sheep are from flocks of the same or higher status (see exceptions below). |  |  |
| Introduced sheep from flocks of lower status or non-SheepMAP flocks (for MN1 flocks only) do not exceed 5% of the flock per annum, are permanently identified and are/will be tested in accordance with the requirements detailed in Element 2, *Which animals can be introduced?* |  |  |
| All introduced sheep from flocks of lower status or non-SheepMAP flocks Element 2, *Which Animals can be Introduced?* of the SheepMAP. |  |  |
| Introduced sheep and the progeny of introduced ewes sold or moved retain the status of the flock of origin for two years after introduction. |  |  |
| Records are kept of all sheep or other eligible species (including neighbour’s stock) which stray onto the land in line with the requirements of Element 2, *Straying animals.* |  |  |
| Repairs to fences and any other action required by the Approved Veterinarian are carried out in a timely manner. |  |  |
| **Notes:** |
| **ELEMENT 3 – MOVEMENT OF ASSESSED ANIMALS** |
| Animals that are moved by walking are prevented from grazing or drinking while crossing land that is not identified as part of the SheepMAP land. |  |  |
| Where there is a potential for grazing or drinking during movement the Approved Veterinarian has been consulted concerning the risks and has approved the movement of the animals.  |  |  |
| Animals that are to retain their SheepMAP status are only dispatched to show, exhibition or sale venues that can provide a certificate of Compliance with the Venue Audit, or where the housing and hygiene standards have been assessed by the flock manager and approved of by the Approved Veterinarian. |  |  |
| A property risk assessment has been conducted on any leased land or land used for agistment and the land is found to meet the conditions outlined in Element 3, *Agistment/Short-term movement to other land.* |  |  |
| Assessed animals which stray from the land are dealt with in accordance with Element 3, *Assessed animals that stray* |  |  |
| Animals are transported in accordance with Element 3, *Transport* so that they retain their assessed status. |  |  |
| Records are kept of all sheep dispatched from the flock including |  |  |
| * Numbers, sex, age, individual or mob identification
 |  |  |
| * Transaction date
 |  |  |
| * Name of purchaser and/or selling agent
 |  |  |
| * Name of transport provider and vehicle registration number
 |  |  |
| **Notes:** |
| **ELEMENT 4 – LIVESTOCK IDENTIFICATION** |
| A stock identification system ensuring permanent individual or mob identification is in place and complete records are maintained. |  |  |
| Introduced animals are appropriately identified within 7 days of arriving on the land, |  |  |
| Vaccinated animals, animals that are suspected of being infected and all animals that have been tested are identified |  |  |
| **Notes:** |
| **ELEMENT 5 – FLOCK MANAGEMENT PLAN** |
| An up to date Flock Management Plan containing all the information indicated in Element 5, *Preparing the Flock Management Plan*, is included in the SheepMAP records. |  |  |
| A copy of the Flock Management Plan is held by the Approved Veterinarian. |  |  |
| The Flock Management Plan is reviewed and amended as required by changes in circumstance that may significantly affect the risk status of the flock. |  |  |
| All neighbours have been contacted and asked for details of the Johne’s disease infection status and the status of their livestock recorded. |  |  |
| **Notes:** |
| **ELEMENT 6 - TESTING** |
| Sample Testing, in accordance with the requirements of Element 6, Sample testing and Appendix 1, Testing information for Approved Veterinarians, is carried out before enrolment in SheepMAP and to progress the status of the flock. |  |  |
| Maintenance Testing in accordance with the requirements of Element 6, Maintenance Testing and Appendix 1, Testing information for Approved Veterinarians, is carried out to monitor the disease status of the flock. |  |  |
| An Annual Veterinary Review has been conducted. |  |  |
| All tested animals are retained and if possible, run as a group separated from the rest of the flock until test results are confirmed as negative. |  |  |
| Follow up of positive test results is undertaken as required by the Approved Veterinarian within one month of notification. |  |  |
| **Notes:** |
| **ELEMENT 7 - VACCINATION** |
| All lambs born on the property are vaccinated before the oldest lambs are 4 months of age. |  |  |
| All vaccinated animals are tagged with an Approved Vaccination Tag that meets the requirements of the NLIS (Sheep) |  |  |
| Complete vaccination records are maintained |  |  |
| Copies all vendor declarations for sheep sold or moved are retained |  |  |
| **Notes:** |