## GoatMAP Review Checklist and Report

This checklist is to be used when you and your GoatMAP Veterinarian do internal reviews of your activities, systems, records and processes to check that you are continuing to comply with GoatMAP requirements. An online checklist is also available at: <https://animalhealthaustralia.com.au/goatmap/>

When your property and herd have an external audit, the external auditor will use an exact replica of this checklist to ensure GoatMAP requirements are being met.

### THINGS TO NOTE ABOUT THE CHECKLIST

* This checklist is organised to follow the sequence of information in the GoatMAP manual. As a reviewer you do not need to work through the review in that order. Just make sure that every section is completed.
* The checklist is divided into sections with space for notes at the end of each section. Unless you want to record additional information, all you need to do is place a tick in the appropriate column Use the notes space to explain your ratings – particularly if you give an ‘improvement needed’ rating – or make suggestions for system changes.
* Activities are rated as compliant or needing improvement. You are expected to see evidence of compliance before you tick that column. If there is no appropriate evidence (for example, if records are incomplete or you were not able to see the records) you should tick the ‘improvement needed’ column.
* Not every section may be applicable in every review. For example, if no animals strayed onto the land during the six-month period covered by the review, that part of Element 2 is not applicable. The section on Element 7 may not be applicable to all GoatMAP herds. In these cases, draw a line through the relevant section and write ‘Not Applicable’, your initials and the date against it.
* Once it is completed the checklist is evidence of the review having been done. It needs to be retained for at least five years.

| **ACTIVITY/OPERATIONAL AREA** | **COMPLIES** | **IMPROVEMENT NEEDED** |
| --- | --- | --- |
| **RECORD KEEPING** | | |
| The GoatMAP manual being used for reference is the current version. |  |  |
| Internal reviews are being conducted at least every six months. |  |  |
| Detailed corrective action and improvement reports are being completed when required. |  |  |
| Records are held and can be accessed for the minimum period specified in the current GoatMAP manual. |  |  |
| An up to date document register is being maintained. |  |  |
| Records kept on forms other than those recommended in the manual contain all the required information including signatures. |  |  |
| **Notes:** | | |
| **ELEMENT 1 – HERD ENTRY & PROPERTY RISK ASSESSMENT** | | |
| A copy of the agreement between the herd manager and the GoatMAP Veterinarian is held. |  |  |
| The herd status certificate is current. |  |  |
| A property map has been prepared which shows: |  |  |
| * The land and how it is subdivided into paddocks |  |  |
| * Water flows |  |  |
| * Stock handling facilities |  |  |
| * Parts of the property where the herd will not be run |  |  |
| * All neighbouring properties (including public land) |  |  |
| * Points where potentially contaminated water or faeces could enter the land. |  |  |
| Records are maintained which detail the type of construction and condition of boundary fences. |  |  |
| Boundary fences are secure (verified by inspection of a randomly selected section of fencing). |  |  |
| Boundary fences are inspected regularly, and the results recorded as required. |  |  |
| Stock handling facilities are suitable for sample collection (verified by inspection of the facilities). |  |  |
| Stock handling facilities are not used by goats or other eligible species of a lower status except in compliance with GoatMAP requirements. |  |  |
| Barriers are in place to prevent entry of potentially contaminated water or faeces from neighbouring properties. |  |  |
| Details of the goats or other eligible species run on neighbouring properties are recorded. |  |  |
| The risk posed by feral animals has been assessed and a control/eradication strategy is in place. |  |  |
| The land is regularly checked for incursions by eligible species. |  |  |
| The Herd and Property Risk Assessment is reviewed annually and the Herd Management Plan is updated if required. |  |  |
| **Notes:** | | |
| **ELEMENT 2 – INTRODUCED LIVESTOCK** | | |
| Appropriate consultation between the herd manager and the GoatMAP Veterinarian occurs before any goats are introduced to the herd. |  |  |
| Records are kept for all introduced livestock including the following details: |  |  |
| * Introduction date |  |  |
| * Vendor’s name and address or PIC |  |  |
| * Description including sex, age, ear marks or tags |  |  |
| * Name of selling agent or sale if purchased at auction |  |  |
| * GoatMAP status of originating herd |  |  |
| * National Goat Health Declaration |  |  |
| Introduced goat are from herds of the same or higher status (see exceptions below). |  |  |
| Introduced goats from herds of lower status or non-GoatMAP herds (for MN1 herds only), are permanently identified and are/will be tested in accordance with the requirements detailed in Element 2, *Which animals can be introduced?* |  |  |
| All introduced Goats from herds of lower status or non-GoatMAP herds Element 2, *Which Animals can be Introduced?* of the GoatMAP. |  |  |
| Introduced goats and the progeny of introduced goats sold or moved retain the status of the herd of origin for two years after introduction. |  |  |
| Records are kept of all goats or other eligible species (including neighbour’s stock) which stray onto the land in line with the requirements of Element 2, *Straying animals.* |  |  |
| Repairs to fences and any other action required by the GoatMAP Veterinarian are carried out in a timely manner. |  |  |
| **Notes:** | | |
| **ELEMENT 3 – MOVEMENT OF ASSESSED ANIMALS** | | |
| Animals that are moved by walking are prevented from grazing or drinking while crossing land that is not identified as part of the GoatMAP land. |  |  |
| Where there is a potential for grazing or drinking during movement the GoatMAP Veterinarian has been consulted concerning the risks and has approved the movement of the animals. |  |  |
| Animals that are to retain their GoatMAP status are only dispatched to show, exhibition or sale venues that can provide a certificate of Compliance with the Venue Audit, or where the housing and hygiene standards have been assessed by the herd manager and approved of by the GoatMAP Veterinarian. |  |  |
| Assessed animals which stray from the land are dealt with in accordance with Element 3, A*nimals that stray* |  |  |
| Animals are transported in accordance with Element 3, *Transporting* so that they retain their assessed status. |  |  |
| Records are kept of all goats dispatched from the herd including |  |  |
| * Numbers, sex, age, individual or mob identification |  |  |
| * Transaction date |  |  |
| * Name of purchaser and/or selling agent |  |  |
| * Name of transport provider and vehicle registration number |  |  |
| **Notes:** | | |
| **ELEMENT 4 – LIVESTOCK IDENTIFICATION** | | |
| A stock identification system ensuring permanent individual or mob identification is in place and complete records are maintained. |  |  |
| Introduced animals are appropriately identified within 7 days of arriving on the land. |  |  |
| Vaccinated animals, animals that are suspected of being infected and all animals that have been tested are identified. |  |  |
| **Notes:** | | |
| **ELEMENT 5 – HERD MANAGEMENT PLAN** | | |
| An up to date Herd Management Plan containing all the information indicated in Element 5, *Preparing the herd Management Plan*, is included in the GoatMAP records. |  |  |
| A copy of the Herd Management Plan is held by the GoatMAP Veterinarian. |  |  |
| The Herd Management Plan is reviewed and amended as required by changes in circumstance that may significantly affect the risk status of the Herd. |  |  |
| All neighbours have been contacted and asked for details of their disease infection status (JD and/or CAE) and the status of their livestock recorded. |  |  |
| **Notes:** | | |
| **ELEMENT 6 - TESTING** | | |
| Sample Testing, in accordance with the requirements of Element 6, Sample testing for disease specific modules, Testing information for GoatMAP Veterinarians, is carried out before enrolment and to progress the status of the herd. |  |  |
| Maintenance Testing in accordance with the requirements of Element 6, Maintenance Testing disease specific modules, Testing information for GoatMAP Veterinarians, is carried out to monitor the disease status of the Herd. |  |  |
| An Annual Veterinary Review has been conducted. |  |  |
| All tested animals are retained and if possible, run as a group separated from the rest of the herd until test results are confirmed as negative. |  |  |
| Follow up of positive test results is undertaken as required by the GoatMAP Veterinarian within one month of notification. |  |  |
| **Notes:** | | |
| **ELEMENT 7 – VACCINATION DISEASE SPECIFIC (JD only and only if vaccination is being used)** | | |
| All kids born on the property are vaccinated before the oldest kids are 16 weeks of age. |  |  |
| All vaccinated animals are tagged with an Approved Vaccination Tag (if available) |  |  |
| Complete vaccination records are maintained |  |  |
| Copies all vendor declarations for goats sold or moved are retained |  |  |
| **Notes:** | | |